

School Policies

Admission and Academic Status Requirements

Students may declare a business major at any time by contacting the dean's office or a department faculty advisor and completing the "Major Declaration Form." Students are encouraged to declare as early as possible to ensure accurate advising on business program requirements. When a degree-seeking student has earned a total of at least 60 semester credit hours, that student must declare a major before being permitted to enroll in an upper-division course offered by a School of Business program or department.

Prior to enrolling in an upper-division business course, declared business majors must have:

- a cumulative GPA of at least 2.00;
- completed all Level I and II General Studies requirements for business;
- completed all lower-division courses in the business core; and
- completed at least 60 credit hours overall (junior standing).

Business majors will be placed on academic warning if their GPA falls below 2.0. If the GPA remains below 2.0 after one semester on probation, students will be dropped as business majors.

Business Program Residency Requirements

For all bachelor of science degrees in the School of Business, at least 50 percent of the business credit hours received for the business degree must be earned in residence at MSCD.

To earn a Bachelor's degree in business, a student must successfully complete 30 or more credit hours of business coursework at MSCD. This 30-hour residency requirement can be met by completing any business courses with the prefix ACC, CMS, FIN, MGT and MKT except ACC 1010, CMS 1010, CMS 2300, CMS 3300, CMS 3340, and FIN 2250. A student must complete at least eight (8) upper-division semester hours in the major at MSCD.

Business Degree Program Planning

Some important things to remember as you plan your business studies:

- All degree-seeking students must meet the college's requirements for all bachelor's degrees outlined in the general information section of this *Catalog*.
- During the first 60 credit hours, business majors should complete their General Studies Levels I and II courses and the 2000-level business core courses.
- The college requires at least 40 credit hours of upper-division courses (3000 or 4000 level). Consult with an advisor to ensure that your specific degree program meets this requirement.
- If a student pursuing a degree other than a bachelor of science from the School of Business wishes to enroll in business courses beyond 30 hours, the student must declare a major with the School of Business. The 30 hours excludes up to 9 credit hours in economics and the following courses: ACC 1010, CMS 1010, CMS 2300, CMS 3300, CMS 3320, CMS 3340, or FIN 2250.
- A minor is not required for students whose major is accounting, computer information systems, finance, management or marketing.
- ACC 1010, CMS 1010, and FIN 2250 may not be applied to the 120 hours required for a bachelor of science degree in the School of Business.