



LAST GRADE STANDS
Grade Change Request for Repeated Metro State Courses

PRINT NAME: _____ Metro State I.D. NUMBER **900** - _____ - _____

I request that I be granted a "No Credit" (NC) notation for the following course(s) which I took and repeated at Metropolitan State College of Denver.

COURSES TO BE CHANGED TO "NC" (NO CREDIT)

TERM/YEAR	DEPARTMENT	COURSE NUMBER	COURSE TITLE (AS SHOWN ON THE STUDENT'S RECORD)	HOURS	GRADE

COURSES WHICH REPEATED THE COURSE(S) LISTED ABOVE

TERM/YEAR	DEPARTMENT	COURSE NUMBER	COURSE TITLE (AS SHOWN ON THE STUDENT'S RECORD)	HOURS	GRADE

The repeated course(s) must carry the identical course number, credit hours and title as the course which preceded it. Otherwise, the change will not be made to the student's record.

STUDENT SIGNATURE _____ DATE _____

(LAST GRADE STANDS POLICY ON REVERSE SIDE)

FOR OFFICE USE ONLY

DATE	INITIALS
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LAST GRADE STANDS POLICY

A student may repeat any course taken at Metropolitan State College of Denver regardless of the original grade earned. Only the credit and the grade for the latest attempt of the course will remain on the student's Metropolitan State College of Denver academic record. The grade for the prior attempt(s) will be changed to the "NC" in the courses must carry the same title, course number, and semester hours. To effect such a change, the student must re-register and pay tuition for the course in question, complete the course with a letter grade, and complete the last grade stands form in the Registrar's Office indicating that the course has been repeated. Otherwise, the grade change will be made administratively at the time of degree evaluation or earlier. Credit duplication involving transfer, interinstitutional, or state college system courses may be treated differently the above procedure (see #4 below). A failing course grade assigned as a result of academic dishonesty is considered a permanent "f" and is not subject to this policy. A student may not repeat a course after the award of a Metropolitan State College of Denver degree to make use of this policy.

The specifics:

1. In all cases the grades of all but the last entry of the particular course will be changed to a NO CREDIT (NC) notation. An NC does not affect the credit total and grade point average.
2. The determination of course equivalency will be made by the Office of the Registrar.
3. If the student does not request that the previous grade(s) of a course be changed to an NC when the course is repeated, the change will be made at the time of graduation evaluation or earlier if detected.
4. The same policy will be applied when a course taken at another institution and transferred to Metro State is later repeated at Metro State. The transferred credit will be revoked.
5. An exception to this policy is in the case where a student takes a course at Metro State then repeats the course at another institution and returns to or is still in attendance at Metro State. In this case, since the course is not repeated on the Metro State records, the Metro State course will not be changed to an "NC" but rather, the transfer credit will be disallowed.
6. The Last Grade Stands policy applies only to Metro State courses. Courses taken under the Interinstitutional/Consortium or "pooled" programs do not qualify for consideration under this policy.
7. Courses repeated prior to the Summer Quarter of 1971 are not affected by this Last Grade Stands Policy. A Grade in a course taken prior to Summer Quarter 1971 and repeated after Summer 1971 may be changed to a NC.

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