

2 – CRITERION TWO: PREPARING FOR THE FUTURE – 8/1/05			
The organization’s allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.			
Core components			
2a	<i>The organization realistically prepares for a future shaped by multiple societal and economic trends.</i>		
	Response or Evidence Needed:	Response/Evidence Needed from	Evidence already available or that should be easily accessible.
	Need to collect planning documents from various areas	Steering Committee members, vice presidents, deans	<p>Examples of planning, especially operational planning</p> <ul style="list-style-type: none"> • <u>Implementation of COF</u> • Implementation of Banner • Implementation of CAPP • Implementation of MSCD IDs • IT’s Strategic Plan for 2003-2007 • Implementation of e-grading <p>Environmental scanning:</p> <ul style="list-style-type: none"> • New IDs, Banner, Accelerated Nursing Program, IT’s wireless initiative, online courses, Homeland Security, <u>TiR</u>, all show evidence of environmental scanning. <p>Ways the college does environmental scanning:</p>
	Need a college-wide planning document (strategic plan)		
	Create an Academic Space and Facilities Planning Committee (<i>Consider giving a person responsibility for space planning as part of his/her job</i>) – <i>Being done</i>	Vice Presidents and President	
	<i>Plans relative to Enrollment Management</i> MSCD should be planning how it will meet the terms of the performance contract. The <u>Task Force on Student Success and Admission Index</u> issued a report in February 2005. Some or all of the recommendations of the Task Force should be implemented.	Student Services	
XX	Need to address past concern about Complex Planning Process: Past Concern #4 (2000)		
XX	Need plans to address meeting the terms of the Performance Contract: 1.1 and 2.1, Retention rates and graduation rates.		
XX	Need to make a decision about asking for a change request to offer online programs and plan accordingly. The change request needs to be written.	Online Task Force, Policy Committee of the Existing Online Task Force	

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2b	<i>The organization’s resource base supports its educational programs and its plans for maintaining and strengthening their quality in the future.</i>		
	Response or Evidence Needed:	Response/Evidence Needed from	Evidence already available or that should be easily accessible.
	Need to describe how the program review process and accreditation processes include an examination of the resources available to the program and recommendations are made about additional resources needed to strengthen the quality. Need to indicate how resources were then allocated to address concerns raised during program review.	Academic Affairs and the Deans’ Offices	<ul style="list-style-type: none"> • Need copies of budget documents and staffing patterns. (Three years) • Need a description of the budgeting process and how resources are allocated. • Information about how the one-time funds released by President Kieft were spent. • Desk-top computer replacement program, • Description of the Sponsored Programs Office. • <u>Describe plans to recruit and retain minority faculty and staff.</u> • <u>Report of the ad hoc Senate Committee on Faculty of Color and</u>
	Need to describe the Grant Mentoring Program and its results.	Betsy Zeller	
	Need a description about how resources are allocated	President, Vice President and Deans	
	To document that we make decisions that show an understanding of MSCD’s capacity, we could provide a brief discussion about the steps taken to reduce costs when our funding was reduced several years ago. There are lists of the individuals who retired or were let go. We can reconstruct the offices from that.		
AA	Need to address Past Concern #1 (1997), limited space at Auraria. Need to describe the addition of the King Center, the Administration Building, Tivoli renovation, Plaza Building renovation, and the new parking garage. How did MSCD benefit?	AHEC plans, Tom Gray for description of additions. Space planning group for other.	
AA	Need to address Past Concern # 10 (1997): Auraria library resources		
AA	See Criterion Four for professional development of faculty and staff	Criterion Four	

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AA	Need to address Past Concern #9 (1997): Administrative Stability	Steering Committee and President	<u>Tenure and Tenure-Track Faculty.</u> <ul style="list-style-type: none"> • <u>Report of the Equity Task Force.</u>
AA	Planning documents need to include the resources necessary for quality.		
AA	Description of efforts to recruit and retain faculty of color. Need to address Past Concern #3 (2000) on hiring diverse faculty and staff.	Diversity Task Force	
2c	<i>The organization’s ongoing evaluation and assessment processes provide reliable evidence of institutional effectiveness that clearly inform strategies for continuous improvement.</i>		
	Response or Evidence Needed:	Response/Evidence Needed from	Evidence already available or that should be easily accessible.
	Ask vice presidents, deans, and chairs how they routinely use the data provided to improve performance or student learning.	Vice Presidents, deans and chairs, other units under the vice presidents	<ul style="list-style-type: none"> • OIR Data Books • Banner reports available to departments for planning • Description of the academic program review process • Program review documents Reviews that have been and/or are routinely conducted: <ul style="list-style-type: none"> • IT has had at least one external review, a security audit, and a network audit. • The Advising Center has had an external review and students leaving the Center
	Ask various units that have had a review to describe the improvements made as a result of the review.		
	The Vice Presidential areas should provide information on the last review of units under their area that have not already been collected unless the review was more than eight years ago.	Vice Presidents	
	The President’s Office may have some reviews of different aspects of the college.	President’s Office	
XX	If possible, implement the Faculty Load section in Banner. See the Self-Study Plan. <i>This may be delayed due to lack of adequate human resources.</i>	Academic Affairs, IT, Human Resources and Program faculty	

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			<p>evaluate the service.</p> <ul style="list-style-type: none"> • The Counseling Center has had an accreditation review. • The Noel-Levitz surveys provide a form of review. • OIR has an Admissions Audit and an FTE Audit • The State Auditor checks Tuition Classifications. • Programs supported by grants are audited or provide progress reports. • Academic Affairs supports the Academic Profile and the Major Field Achievement Tests.
2d	<i>All levels of planning align with the organization’s mission, thereby enhancing its capacity to fulfill that mission.</i>		
	Response or Evidence Needed:	Response/Evidence Needed from	Evidence already available or that should be easily accessible.
	Need to show that planning documents align with the mission		<ul style="list-style-type: none"> • Collect the plans of the vice presidential areas. • Implementation of <u>COF</u>, Banner, CAPP, IDs, desk-top replacement plans can be seen in MSCD’s
	Need to determine if planning processes link with the budget		

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			<p>operations. In how many instances has implementation not followed the plan?</p> <ul style="list-style-type: none"> • Requests for a proposal for a new major, minor or concentration contain some information about cost.