

NCA STEERING COMMITTEE MINUTES

Thursday, March 10, 2005

11:15 A.M., Plaza 220-C

Present: Linda Curran, Rick Beck, Ellen Boswell, Gail Bruce-Sanford, Jennifer Caine, Kathy Heyl, Roberta Hills, Frieda Holley, Jeff Johnson, Vonda Knox, Larry Langton, Cathy Lucas, Stephanie Moran, Abel Moreno, Ann Murphy, Ellen Susman, Hal Tamblyn,

Absent: Joan L. Foster (sent comments by e-mail)

1. The minutes of the March 3, 2005 meeting were approved as written.
2. *Collecting data on the degrees of part-time faculty:* Stephanie Moran's group will meet Tuesday, March 15. Stephanie is having a temporary person pull files of part-time faculty in alphabetical order and record the desired information for eventual entry into existing Banner screens. Transcripts are needed to consider the information official. Resumes will be used if needed. Missing data in Banner fields will be an indication that the resume, rather than the transcript, was used. Data for FT faculty has already been entered into Banner. There was a brief discussion about the data needed. Minimally data is needed from 2003-04 forward.
3. Cathy Lucas reported that the "economically literate" statement in the operational mission statement was not intended to mean that every student at MSCD must take an economics course. The Steering Committee remains concerned that the statement may open MSCD to the question of how the college assesses this goal.
4. Frieda distributed an e-mail from (Biology) Joan Foster's sister, whose institution just had an accreditation visit by The HLC. Joan's sister described some of the concerns that were raised. Her sister will be in Denver April 14-15, but will not arrive until after the Steering Committee meets. Frieda asked if the Steering Committee wanted to have a special meeting to meet with Joan's sister. The consensus was no – that Frieda and Linda would meet with her.
5. The Steering Committee discussed Criterion One and Two. The results from those discussions are contained in the Criterion One and Two documents.