

NCA STEERING COMMITTEE MINUTES

Wednesday, June 15, 2005

3:30 P.M., CN301

Present: Rick Beck, Ellen Boswell, Gail Bruce-Sanford, Linda Curran, Joan L. Foster, Kathy Heyl, Frieda Holley, Jeff Johnson, Vonda Knox, Stephanie Moran, Ann Murphy, Julie Strasheim/Cathy Lucas, Ellen Susman, Hal Tamblyn

Absent: Jennifer Caine, Roberta Hills, Larry Langton, Abel Moreno

1. The revised minutes of the June 1st meeting were approved as were the minutes of the June 8th meeting. As part of the discussion of the minutes, the Committee discussed change requests that MSCD may have to make. At this time MSCD might make at least three change requests: offering social work (and maybe other programs) online, offering surveying and mapping through distance education, offering more than ten courses a year at an international site (University of London and, possibly, the University of Guadalajara).
2. *Collecting data on the degrees of part-time faculty:*
The information about the missing transcripts of part-time faculty has been distributed. Stephanie is working on policies and procedures.
3. Frieda realized that the Council of Contract Administrators did not have an official representative. Stephanie Moran is an active member of the Council and is active on the Steering Committee. She agreed to be the representative if the Council approved. Frieda will contact Yvonne Flood, Chair of the Council.
4. The revised letter to President Jordan has been held pending an oral request for a meeting by Interim Vice President Joan Foster through Interim President Buechner and his staff. Most Steering Committee members indicated their approval of the revised letter through e-mail. The letter will be sent at an appropriate time.
5. Frieda handed out as general information the Strategic Plan of Eastern Washington University. She noted there seem to be annual updates.
6. Committee members discussed the Criterion Four document extensively. Most of the comments are reflected in the revised Criterion Four document. Highlights include a discussion of:
 - a. MSCD's contribution to students' awareness of their social responsibility. Members noted that students have many ways of showing they are socially responsible.
 - b. The oversight MSCD provides over the integrity of research and practice conducted by faculty and students.
7. Frieda handed out a Criterion Four table, similar to a table done at Fort Lewis, that provides a different way to look at the Criterion. In general committee members did not like it.