

NCA STEERING COMMITTEE MINUTES

Wednesday, August 10, 2005

3:30 P.M., CN301

Present: Rick Beck, Gail Bruce-Sanford, Ellen Boswell, Jennifer Caine, Linda Curran, Kathy Heyl, Frieda Holley, Jeff Johnson, Vonda Knox, Larry Langton, Stephanie Moran, Hal Tamblyn

Absent: Joan L. Foster, Roberta Hills, Abel Moreno, Ann Murphy, Ellen Susman, Julie Strasheim

1. The minutes of the August 3rd meeting were approved with two typos corrected and with Rich Beck added to the list of Steering Committee members interested in planning (Item #9).
2. *Meeting with President Jordan:* Frieda and Linda met with President Jordan and VP Joan Foster to discuss the revised role and mission statement and some other aspects of the self-study.
 - Dr. Jordan is comfortable with the revised role and mission statement proposed by the Steering Committee, and he asked the Committee to review and suggest revisions to the Operational Mission Statement next.
 - Linda mentioned the Committee's concern about the lack of a reference to "high academic standards" in the role and mission statement and the different interpretations that might be given to "high academic standards" by external constituents. Dr. Jordan suggested that the concept of high academic standards be included in the Operational Mission Statement and proposed the wording: "The College has high expectations for the intellectual development of students and the professional development of faculty and staff."
 - The four of them also discussed planning and the need for an Academic Strategic Plan. Four values that the college seems to have in existing mission and goal documents are: accessibility (College of Opportunity?), engagement, diversity, and high quality (success).
 - Dr. Jordan mentioned that he is considering revisiting the part of MSCD's statutory mission statement that states the college is "modified open admissions." We need to be sure students are prepared to begin taking classes at MSCD.
 - President Jordan noted that if one considers accessibility, quality, and cost as three sides of a triangle, it is not easy, or perhaps even possible, to make an equilateral triangle. Two sides could be long or "strong," but the third would not be. Part of planning is deciding which sides should be "long."
 - A date for Dr. Jordan's meeting with the Steering Committee has not been set. It was decided to wait until after classes start and the new meeting time was found.
3. Frieda passed out the Operational Mission Statement with some preliminary changes and issues marked in red or in italics. The changes/issues were discussed briefly, but nothing was agreed upon. Frieda stated that she would develop some alternative wording for the Committee's discussion.
4. Draft Twelve of the Self-Study Plan was discussed. Changes will be shown in Draft Thirteen. Among the issues discussed were the following:
 - Who should have the responsibility of answering questions about the library? Deans can provide some information about the adequacy of the library from the point of view of the

faculty and students in their schools. MSCD will need to address the cutback in the hours the library is open.

- Should the deans create school self-study committees? The Steering Committee decided “no.” The parallel recommendation for the vice presidents was left in the Self-Study Plan.
5. Frieda mentioned that she would be presenting Draft Thirteen of the Self-Study Plan to the President’s Extended Cabinet on Monday the 15th. She would send Draft Thirteen to Steering Committee members prior to the meeting so that they could provide it to their respective deans and VPs.
 6. *Fall Meeting Times:* Frieda handed out a schedule of meeting times and learned that she had not recorded the schedules of some individuals. She noted that the Steering Committee may have to meet every other week until it completes its review of the Operational Mission Statement. At the moment the possible meeting times seem to be Tuesdays between 12:00 and 3:30 and Thursdays between 12:00 and 1:00.