



PETITION FOR IN-STATE TUITION CLASSIFICATION

Student's Name _____ Student ID Number _____

Address _____
Street City State Zip Phone

Age Birthdate Marital Status Date Married Maiden Name

IMPORTANT: Indicate the semester and year for which you are petitioning: SEMESTER _____ YEAR _____
First Semester and year at MSCD: SEMESTER _____ YEAR _____

*Disclosure of Social Security Number is voluntary. It is helpful on this form to facilitate processing and record keeping by the College.

Classification for tuition purposes is governed by Colorado Revised Statutes 1973, 23-7-101 et seq. This law is available for review in the reference section of the AHEC Library. The statute provides that the burden of proving a Colorado domicile is with the petitioner. It is the petitioner's responsibility to provide adequate written information and supportive documentation as required by the registering authority of the college. Many applicants are classified as out-of-state students because of incomplete information supplied on the application for admission. Therefore, if you believe you omitted information on your application for admission and that nevertheless you should qualify as in-state for tuition purposes, please call the Office of the Registrar at 556-3991.

The college's determination of domicile for tuition purposes will be made on the basis of written information and supportive documentation supplied with this petition. You must answer the following questions and attach required documents. Failure to include any required document or answer any question may render the petition invalid. If false information or any falsified supporting document is included in this petition, the petition will be void and any determination of in-state classification based on the petition will be nullified. All documentation must be received by the petition deadline. [See current class schedule for deadlines.] Documents become the property of MSCD and will not be returned.

If the student is under 23 as of the deadline for filing this petition and is not emancipated, or if the student has turned 23 during the 12 months before the qualifying date and was not previously emancipated, the parent or court-appointed guardian of the student, rather than the student, must answer the questions on this petition and complete the section below. If a parent or court-appointed legal guardian completes this petition, then the information provided must pertain to the parent or court-appointed legal guardian rather than the student.

If you are the court-appointed legal guardian of the student, you must enclose: (1) a copy of the court decree and (2) a statement from the court that appointed you guardian certifying that the primary purpose of such appointment is not to qualify the student as an in-state resident for tuition purposes.

Name of person completing form _____ Relationship _____

Address _____
Street City State Zip Code

1. Are you a citizen of the United States? YES NO

If not, do you hold a visa or other document issued by the U.S. Immigration and Naturalization Service (INS)? If yes, please attach a copy of these documents YES NO

2. List all specific dates of physical presence in Colorado and attach proof of your presence in Colorado for the past 12 months (rent receipts, canceled rent checks, lease agreements, letters from landlords on property management letterhead or notarized letters.)

FROM: ____/____/____ TO: ____/____/____
Month Day Year Month Day Year

FROM: ____/____/____ TO: ____/____/____
Month Day Year Month Day Year

3. Did you file a Colorado State income tax return as a resident in the past 12 months? YES NO
- a. List which years you have filed Colorado returns _____
- b. List which years you have filed returns in another state _____
- c. If you did not file a Colorado return in the past 12 months, state reason(s): _____
- d. Is Colorado income tax currently being withheld? YES NO
- e. Attach signed copies of Colorado (not Federal) income tax returns for the past 2 years. Submit W-2 forms if Colorado returns were not filed for the past 2 years.**

4. List employment for past 2 years. **Attach a statement from Colorado employers during the past year indicating dates of employment, whether you were hired on a permanent or temporary basis, and whether it was/is full-time or part-time.**

a: _____

Employer (Company Name)

Address of Employer

FROM: _____ / _____ / _____ TO: _____ / _____ / _____

Month Day Year Month Day Year

b: _____

Employer (Company Name)

Address of Employer

FROM: _____ / _____ / _____ TO: _____ / _____ / _____

Month Day Year Month Day Year

5. Have you accepted future employment in Colorado? YES NO
- a. Effective date of future employment: Month _____ Day _____ Year _____
- b. Attach a copy of contract or other proof.**

6. Are you registered to vote? YES NO
- a. In what state? _____ Date of registration: Month _____ Day _____ Year _____
- b. If registered in Colorado, Attach a copy of voter registration from County Clerk.**

7. Have you operated a motor vehicle within the past 12 months? YES NO
- a. Do you own the vehicle? _____ If no, who owns it? _____
- b. In what state was/is the vehicle registered? _____
- c. Attach copies of all Colorado vehicle registration showing the exact dates of registration for the past 2 years.**
- NOTE:** If you do not currently own a motor vehicle, but have owned one which was registered in the past 2 years, **attach copies of these registrations or proof from the Department of Motor Vehicle.**

8. Do you have a current motor vehicle operator's license or a State I.D. YES NO
- a. In what state was it issued? _____ Month _____ Day _____ Year _____
- b. Attach a copy of your motor vehicle operator's license/State I.D.**
- NOTE:** If license was re-issued in Colorado during the past 12 months, also **attach copy of your previous license or proof from the Department of Motor Vehicle.**

9. Do you own residential property in Colorado? YES NO
- a. Date purchased: Month _____ Day _____ Year _____
- b. Address _____
- Street City State Zip Code

10. Do you maintain a home(s) in another state? YES NO
- a. List State(s): _____
- b. List dates that you have resided in this home(s): _____

11. Have you graduated or will you graduate from a Colorado High School? YES NO

12. Have you attended any college or university during the past 2 years? YES NO
 Institution _____ Dates attended (month/year) _____
 _____ From ____ To ____
 _____ From ____ To ____
 At which school(s) were you assessed in-state tuition? _____

13. Have you served in the Armed Forces during the past 2 years? YES NO
 a. List dates of service:
 From: Month ____ Day ____ Year ____ To: Month ____ Day ____ Year ____
 b. What period of this time were you stationed in Colorado?
 From: Month ____ Day ____ Year ____ To: Month ____ Day ____ Year ____
 c. **Attach a copy of your most recent W-4 form filed with your military personnel office, a recent leave earning statement (LES), a copy of DD-2058, and a copy of DD-214 if discharged.**

Complete the following question ONLY IF (a) you are under 23 years of age and emancipated, or (b) you have turned 23 in the past 12 months and were emancipated prior to turning 23. If not applicable, proceed to #15.

14. a) List all financial support provided to you by your parents during the past 12 months.
 Month ____ Year ____ Amount ____
 Month ____ Year ____ Amount ____
 b) Indicate the last year your parents/legal guardian claimed you as a dependent on the Federal tax return. _____
 c) List your parents/legal guardian's home address and the dates you resided there in the past 2 years.
 Address _____ From ____ To ____
 Address _____ From ____ To ____

d) List all of your sources of income (employment, loans, school sources, personal savings, trust funds and gifts from relatives, friends, etc.) since your parents/legal guardian ceased providing financial support.

NOTE: You must attach proof and documentation for each income source in the past 12 months.

1. If your income is provided by a trust fund, furnish written documentation (such as copies of legal papers setting up the trust) of the purpose for which the fund was formed, date it was established, and dates, amounts and persons by whom any money was added to the trust fund in the past 12 months.

2. If you have savings, document it with copies of balance statements or passbook pages covering the entire 12 month period.

3. If employment is an income source, list it in terms of yearly take-home totals (as documented by W-2 forms, statements from employers, etc.) **NOT** in terms of wages per hour, per week or per month.

Source _____ Address _____
 Date _____ Amount _____
 Source _____ Address _____
 Date _____ Amount _____
 Source _____ Address _____
 Date _____ Amount _____

e) List and compute expenses for the past 12 months
 Rent per month _____ Total for year _____
 Living expenses per month _____
 (utilities, groceries, etc.) _____ Total for year _____
 Tuition and fees per term _____ Total for year _____
 Miscellaneous per month _____ Total for year _____

15. Supply any additional information you believe may help show your intent to make Colorado your permanent home: (attach separate sheet if necessary) _____

I hereby swear/affirm that the answers given in this petition are accurate and complete, and that all documents attached hereto are true and unaltered copies of the original documents requested. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the Office of the Registrar in writing within 15 days after such change. I also understand that I am financially and academically responsible for all classes that I will or have register(ed) for regardless of the outcome of this petition process. **(Must be signed in the presence of a notary public.)**

Signature of Petitioner Date _____

Signature of Parent or Legal Guardian completing this form Date _____

State of (_____)

County of (_____)

Sworn to and subscribed before me this

_____ Day of _____, 20_____

Signature of Notary Public

My Commission Expires _____ (SEAL)

NOTE: CLASSIFICATION FOR TUITION PURPOSES WILL BE REVIEWED AND RE-EXAMINED PERIODICALLY. IF IT APPEARS THAT A STUDENTS IS NO LONGER AN IN-STATE RESIDENT FOR TUITION PURPOSES, THE STUDENT IS SUBJECT TO BEING RECLASSIFIED AS AN OUT-OF-STATE RESIDENT FOR TUITION PURPOSES. IN SUCH EVENT, DOCUMENTATION OF DOMICILE WOULD AGAIN BE REQUIRED.

DO NOT WRITE BELOW THIS LINE

Additional Necessary Information: _____

TUITION CLASSIFICATION DECISION:

Pending Date: _____ By _____
_____ By _____
_____ By _____

Denied Date _____ By _____
Denied Date _____ By _____
Denied Date _____ By _____

Fall

Spring

Summer

Approved Effective: _____, Semester 20_____

Date: _____ By: _____ Title: _____

**Parents(s)/Legal Guardian(s) STATEMENT FOR
MINOR CLAIMING EMANCIPATION**

I (We) _____ the parent(s) of _____
(MINOR'S NAME)

hereby swear/affirm that I (we) have entirely surrendered the right to care and custody of

(MINOR'S NAME)

as of ____/____/____. The last time this minor was claimed by me (us) as a state or federal income exemption
month/day/year

was ____/____/____. And he/she will not be so claimed in this or subsequent years. The only support I (we)
month/day/year

have provided to this minor since emancipation has been:

Attached are copies of all federal income tax returns (not W-2 forms) covering the above period of emancipation.

The emancipation referred to herein is an absolute emancipation for all purposes what so ever, and was not done for the purpose of tuition classification.

Signature of Parents(s) Date

State of _____)

County of _____)

Sworn to and subscribe before me this

_____ day of _____, _____
Year

Signature of Notary Public

My Commission Expires _____(Seal)

IMPORTANT: SIGNATURE OF PARENT(S) MUST BE NOTARIZED

NOTE: IF UPON PERIODIC RE-EXAMINATION OF AN INDIVIDUAL'S STATUS AS AN EMANCIPATED MINOR, IT APPEAR THAT THE STUDENT IS NO LONGER EMANCIPATED, THE STUDENT IS SUBJECT TO BEING RE-CLASSIFIED AS OUT-OF-STATE FOR TUTION PURPOSES. EVIDENCE THAT A MINOR IS NO LONGER EMANCIPATED MAY INCLUDE SUPPORT BY PARENT(S) OR BEING CLAIMED AS A TAX EXEMPTION BY PARENT(S).