

Metropolitan State College of Denver
Surveying and Mapping Program ~ Distance Delivery

Laboratory Proctor Request Approval Form

Please print or type all information.

Student Information: <i>To be completed by student.</i>	
Name _____	Course Number _____
Student ID Number _____	
Address _____	Telephone Numbers
_____	(w) _____
_____	(h) _____

I have been asked by the student named above, to proctor the laboratory assignments. I understand that the laboratory cannot be completed in one session and for that reason, I agree to supervise more than one laboratory session for this student. Appointments to work on the laboratory will be set up at our convenience. Between laboratory sessions, I will be responsible for the document security. It will not be allowed outside of the facility described below. When the laboratory is complete, I will return it by mail to the Extended Campus at Metropolitan State College of Denver in the envelope provided to me upon receipt of the exam.

Proctor Signature

Date

Please print or type all information. Business cards can be attached.

Proctor Information:	
Name: _____	Title: _____
	Lic. #: _____
Facility Address: _____	

Telephone Number: _____	
Supervisor: _____	

Fax form to 303-220-1787 or mail to:

Metro State/ Extended Campus
Surveying and Mapping Distance Delivery
5660 Greenwood Plaza Blvd. #100
Greenwood Village, CO 80111

For questions, please call the Survey department (303) 721-1313.